

NAME _____ DATE _____

COMPETENCY CHECKLIST

KNOWLEDGE AND SKILLS	YES	NO
Recognize the various categories of HDs per entity's assessment of risk.		
Identify potential routes of HD exposure and exposure opportunities for staff in various job roles.		
Recognize requirements for receiving and storage of HDs.		
Understand how to handle damaged HD containers upon receiving.		
Demonstrate proper technique for transport of HDs to minimize potential breakage or spillage.		
Identify entity's requirements for PPE, including disposal of used PPE.		
Demonstrate proper donning, doffing, and continued use of appropriate PPE.		
Understand that C-PEC (eg, biological safety cabinet, compounding aseptic containment isolator, robotic device) is dedicated only to preparing HDs in sterile environment.		
Recognize that if C-PEC is not in operation, compounding must be discontinued and cabinet is decontaminated, cleaned, disinfected before reuse.		
Demonstrate placement of appropriate medications and supplies in C-PEC prior to compounding to minimize contamination.		
Demonstrate wiping of materials before entering C-PEC.		
Perform all compounding activities on plastic-backed mats on work surfaces.		
Perform proper compounding technique to maintain aseptic conditions during sterile compounding.		
Demonstrate proper use of CSTD per entity's devices.		
Demonstrate proper compounding technique to maintain negative pressure when handling HDs for reconstitution, manipulation/transfer to IV bags, and withdrawal from ampules or vials.		
Understand differences between deactivation, decontamination, cleaning, disinfection, and appropriate agents selected by entity for use.		
Demonstrate appropriate technique for deactivation, decontamination, cleaning, and disinfection for C-PEC at appropriate intervals as established by entity, in proper order, working from top to bottom.		
Demonstrate knowledge of entity's standard of practice and procedures on management of HD spills, including who is responsible for clean-up and appropriate PPE to be worn.		
Recognize contents of HD spill kits, including locations in areas where HDs are handled.		
Demonstrate appropriate disposal of HD contaminated materials as either trace hazardous waste or bulk hazardous waste in the proper receptacle.		

COMPETENCE CERTIFIED BY _____ DATE _____